



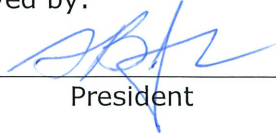
Title: **Membership**

Date(s) Approved: **February 26, 2024**

Supersedes: **New**

Next Scheduled Review: **February 2026**

Approved by:

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Executive Director

  
\_\_\_\_\_  
Policy Committee

**Terminology and Definitions:**

**Member:** Any individual that has fulfilled the requirements of membership.

**Annual Membership Term:** Membership is valid May 1st – April 30<sup>th</sup>

**Purpose:**

To describe membership rights, responsibilities and application process for membership of the Society.

**Policy:**

Interfaith Food Bank has an application process and expectations of membership that is compliant with applicable legislation and current bylaws.

**Procedure:**

1. Anyone wishing to become a member of Interfaith Food Bank Society of Lethbridge must complete an application form (Appendix 1).
2. Completed application forms and membership fee (if any) will be submitted to the Society.
3. Annual membership application renewal and payment will be administered by the Executive Director or designate.
4. A list of the Society's membership shall be maintained by the Secretary.
5. The Board may suspend or expel membership in the Society at a meeting of the Board, by a 2/3 majority, for one or more of the following reasons:
  - a. No longer meet membership requirements
  - b. Failure to uphold Principles of Conduct
  - c. Failure to abide by bylaws

**References:**

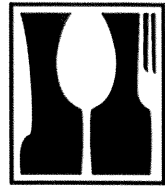
1. The Societies Act
2. Objects and Bylaws of Interfaith Food Bank Society of Lethbridge

**Appendix:**

1. Interfaith Food Bank Society of Lethbridge Application for Membership

## Appendix 1

### Interfaith Food Bank Society of Lethbridge Application for Membership



# INTERFAITH FOOD BANK SOCIETY OF LETHBRIDGE

1103 3 Avenue North  
Lethbridge AB T1H 0H7  
Phone 403.320.8779  
Fax 403.328.0521  
www.interfaithfoodbank.ca

## APPLICATION FOR MEMBERSHIP

This application form is designed to ensure compliance with membership requirements and membership expectations, as specified in Interfaith Food Bank Society of Lethbridge Bylaws.

### **Membership Privileges/Rights**

Members privileges/rights are as follows:

- a. Eligibility to apply for nomination to the Board of Directors (elected from membership).
- b. Attendance at Board meetings
  - i. Members at large may request permission to attend Board meetings, they may speak at the meeting but do not have voting privileges. Members at large will be excused when the Board is in camera or confidential agenda items are being discussed.
- c. Attendance at the Annual General Meeting (AGM)
  - i. Members at large have the right to receive a notice of meeting and to attend the AGM.
  - ii. Members at large have the right to speak to AGM agenda items and to vote on any motion at the AGM.
- d. Membership on Board Committees
  - i. Members have the right to request and may be approved as members of Board Committees.

### **Members' Principles of Conduct**

Purpose Statement: These Principles of Conduct provide members of IFB with a general overview of expectations of them as stewards of Interfaith Food Bank. These principles are intended to complement any specific policies approved by the Board of Directors. IFB is committed to providing a safe and respectful workplace and meeting environment and will not tolerate any behaviour by members that constitutes harassment or violence of any kind.

Members:

- a. Are expected to deal with all individuals associated with IFB in a manner that demonstrates the values of a caring, diverse, and respectful community.

- b. Will positively promote and represent IFB and not engage in activities which would result in the reputation of the IFB being negatively impacted, or function of society to be disrupted.
- c. Will uphold and commit to the IFB Confidentiality Agreement.
- d. Will refrain from any behaviour that constitutes harassment or violence of any kind.
- e. Are responsible for raising concerns about harassment, violence, and discrimination to the Executive Director, staff, or board members.

### **Suspension/Expulsion**

The Board may suspend or expel membership in the Society at a meeting of the Board, by a 2/3 majority, for one or more of the following reasons:

- a. No longer meet membership requirements
- b. Failure to uphold Principles of Conduct
- c. Failure to abide by bylaws

### **Resignation**

Resignation

- a. Any Member may resign from the Society by sending or delivering a written notice of such resignation to the Chair or Secretary of the Society.
- b. Once a notice is received, the Member's name shall be removed from the Register of Members. The Member is considered to have ceased to be a Member on the date that the Member's name is removed from the Register of Members.

Deemed Resignation

- a. If a Member has not paid the annual membership fees within three (3) months following the date the fees are due, the Member is considered to have submitted their resignation.
- b. When a Member is deemed to have submitted their resignation the Member's name shall be removed from the Register of Members. The Member is considered to have ceased to be a Member on the date that the Member's name is removed from the Register of Members.

Thank you for your interest in Membership with Interfaith Food Bank Society of Lethbridge.

Send application and payment (if any) to: [info@interfaithfoodbank.ca](mailto:info@interfaithfoodbank.ca)

Applications and payment (if any) may also be dropped of at Interfaith Food Bank.

<b>Applicant's name</b>	
<b>Mailing address</b>	
<b>Primary phone number</b>	
<b>Email address</b>	

<b>Please confirm the following membership requirements by checking each box:</b>
<input type="checkbox"/> I am 18 years of age or older
<input type="checkbox"/> I am not employed by the Society, or a spouse, child, parent or sibling of an employee
<input type="checkbox"/> I reside within 100 km of the City of Lethbridge
<input type="checkbox"/> I will pay the annual membership fee, if any
<input type="checkbox"/> I agree to uphold IFB Members Principles of Conduct

<b>Please confirm the following requirements by checking each box:</b>
<input type="checkbox"/> I have read and agree to the Interfaith Food Bank Society of Lethbridge Membership Privileges/Rights
<input type="checkbox"/> I am aware of the Membership Suspension/Expulsion criteria
<input type="checkbox"/> I am aware of the Resignation and Deemed Resignation criteria

Date: \_\_\_\_\_ Signature: \_\_\_\_\_